

# ALTERRA REAL ESTATE ADVISORS PROPERTY MANAGEMENT SERVICES

At Alterra Real Estate Advisors, we don't just call someone to get the job done; we roll up our sleeves. We work aggressively to minimize a property's operating costs while maximizing the owner's investment value. Our management team assesses each situation to create a solution that is in the owner's best interest while working hard to maintain strong tenant relations - the key to retaining tenants long term.

Alterra's Property Management manages nearly one million square feet in central Ohio consisting of office, warehouse, multi-family, and industrial. Our clients can rest assured that we will handle all their property's needs in a quick and efficient manner.

Alterra's Property Management Services include:

- ▶ Operation and maintenance cost minimization
- ▶ Property financial management & monthly reporting
- ▶ 24/7 Management of all repair and maintenance calls
- ▶ Supervision of repairs, alterations & tenant improvements
- ▶ Bid & contract for services including utilities, landscaping & janitorial services
- ▶ Management of tenants including move-in, move-out, rent collection, eviction, & recovery of property



**For more details on our services and a quote, please contact our Property Manager at 614.365.9000 or via e-mail at [PropertyManager@AlterraRE.com](mailto:PropertyManager@AlterraRE.com).**

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